

Wedding Planning Packages

*Kari Lywood Events*

*647-922-1152*

*www.karilywood.com*



Kari Lywood Events is a Toronto and Calgary based, Wedding and Event Planning boutique. Our philosophy is to translate your interests, tastes, budget and vision into a seamless, memorable wedding, allowing you to relax and enjoy both the planning of and your wedding day! Your wedding should speak to who you are as a couple and reflect your own style and we will make that happen. On your big day, you, your fiancé, and your families can focus on your guests, instead of worrying about vendors or schedules, allowing your guests to feel honoured to be attending your dream day! Every wedding is unique and treated with the utmost care, regardless of size or budget.

We offer a variety of packages to assist with your planning needs. Please contact [kari@karilywood.com](mailto:kari@karilywood.com) to book an appointment and discuss further.

***Full Wedding Planning***

***Partial Wedding Planning which includes our Day of Wedding Coordination***

***Day of Wedding Coordination***

***\*Out of Town Wedding Planning and Coordination***

***\*Destination Wedding Planning***

***\* Please contact*** [***kari@karilywood.com***](mailto:kari@karilywood.com) ***to discuss further!***

***Full Service Planning***

***Our rates start at $5,500.00 CAD (Includes Day of Wedding Coordinator services)***

* Budget planning and management with updates monthly
* Assist with your wedding theme, décor and look and feel
* Venue and ceremony recommendations
* Vendor referrals
* Main point of contact and communication for your vendors
* Attend all venue and vendor meetings with follow up notes within 48 hours
* Review all vendor contracts
* Create a payment schedule and send friendly reminders when due
* Attend rehearsal and assist with on-site coordination
* Create a detailed itinerary for all vendors based on your approval
* Oversee ceremony and reception setup, load in and assist with any special requests
* Distribution of final payments and gratuities day-of
* Access to our “Wedding Emergency Kit”

***Partial Wedding Planning***

***Our rates start at $2,850.00 CAD***

* Personalized to do timeline
* Vendor recommendations based on budget and style
* Monthly email check-ins to assist with planning and steps that must be taken
* Unlimited communication via email and phone calls
* Attend venue meeting(s)
* Create and share your itinerary for all vendors
  + We will be the main point of contact for all communication 14 days prior to your wedding day!
* Day of Wedding Coordination – See below for full description
* Attend your rehearsal and assist with on-site coordination
* Distribution of final payments and gratuities day-of
* Access to our “Wedding Emergency Kit”

***Day of Wedding Coordination***

***Our rates start at $1,800.00 CAD***

* Review your current to do list
* Create a detailed itinerary for your wedding day
* Communicate with your vendors and share your itinerary and any special instructions
  + We will be the main point of contact for all communication 14 days prior to your wedding day!
* Attend your final venue meeting
* Unlimited communication via email and phone calls
* Attend your rehearsal and assist with on-site coordination
* Coordination of ceremony and reception details with vendors involved. Kari Lywood Events will set up the following items:
  + Menu cards\*
  + Table numbers\*
  + Escort cards or seat chart\*
  + Wedding favours\*
* Main point of contact on your wedding day to ensure all is set and running smoothly
* Distribution of final vendor payments and gratuities day-of
* Access to our “ Wedding Emergency Kit”

*\*Please note all items must be labeled and at the venue with any specific instructions*

***Love Notes***

“When we started to plan our wedding, we soon realized that hiring someone to help us with day-of wedding coordination was essential to ensure the event would go off without a hitch. After our initial meeting with Kari to discuss how she could help us the day of the event, we immediately felt at ease knowing she would be in control on the big day.

Kari worked tirelessly to ensure our vendors met or exceeded our expectations. Prior to the event, Kari was in constant contact with our vendors and managed all timelines perfectly. We heard from so many of our guests that it was one of the most beautiful and smooth weddings they had ever attended and that credit in large part, goes to Kari.

Kari is a strong communicator with a genuine passion for ensuring her clients' expectations are exceeded. She has the unique professional ability to effectively manage situations, people and ideas while maintaining a calm and collected demeanour. We thoroughly enjoyed working with Kari and could not have done it without her!”

* Andrea & Steve

“At first I was hesitant to hire a wedding planner. Now looking back on my experience with Kari and her involvement in the planning of our wedding I quickly realized that it was the best decision I could have made. Kari spent countless hours working out flower details, discussing decor and planning the overall outline of the day, as well as attending meetings at our venue and with vendors. Her involvement in planning our wedding really made it well organized and stress free, giving us the opportunity to sit back and enjoy every moment. Thank you Kari for doing an amazing job. Your attention to detail is amazing and we would highly recommend you!”

* Liz and Scott

You can see our work at [www.karilywood.com](http://www.karilywood.com) or through our social media channels! Follow, Like & Share today;

*Facebook: Kari Lywood Events*

*Twitter: @Kari\_Events*

*Instagram: @Karilywoodevents*

*Pinterest: Kari Lywood*

For all inquires please contact:

Kari Lywood

Owner and Senior Planner

(647) 922-1152

[kari@karilywood.com](mailto:kari@karilywood.com)

***We can’t wait to bring your dream day to life!***

***Sincerely,***

***Kari Lywood xo***



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